



NORTHWEST TITLE
C O M P A N Y

Moving CHECKLIST



- Create a moving binder to organize your receipts, schedule, packing lists, and any other information you may need at your fingertips while moving.
- Take measurements of the rooms and doorways in your new place to make sure large pieces of furniture will fit.
- For items you do not need or want – discard, donate or consider a garage sale.
- Get quotes and hire a moving company if desired. Be sure to check their requirements and plan for the moving or disposal of anything they will not handle.
- Arrange to connect utilities in your new home, and disconnect them at your old location.
- Contact Doctors & Dentist – get copies of files, prescriptions as needed.
- Arrange transfer of school records if applicable.
- Call your insurance professional and change any coverage, or information necessary.
- Check homeowners insurance policy to see if your personal property is covered during your move
- Fill out a change of address form with the USPS.
- Notify any magazines or subscriptions.
- Contact your bank/financial institution to update your contact information.
- Update current contact information for friends and local businesses.
- Arrange to have major appliances serviced before you move.
- Make travel arrangements if necessary.
- Collect anything you have loaned, in storage, dry cleaning, or in safety deposit boxes.
- Properly dispose of flammables, gasoline, fireworks, bottled gas, acids, and caustic drain chemicals, etc.
- Set aside items that require special handling.
- Review the paperwork from the movers to ensure everything is properly completed.
- For longer moving trips – pack items that you will need set aside in the car.
- Gather important papers and medicines .
- Drain all small gasoline powered equipment.
- Empty & clean any appliances remaining.
- Arrange to have old location cleaned once you are done moving.

UTILITIES/SERVICES

- Electric
- Water
- Sewer
- Natural Gas/Fuel Oil
- Telephone
- Cable/Satellite/TV
- Internet
- Refuse/Recycling
- Lawn Care

NOTIFY WITH YOUR NEW ADDRESS

- Post Office
- DMV
- Insurance Companies
- Financial Institutions
- Creditors
- Magazines and subscriptions
- Clubs or Associations
- IRS and other governmental agencies